

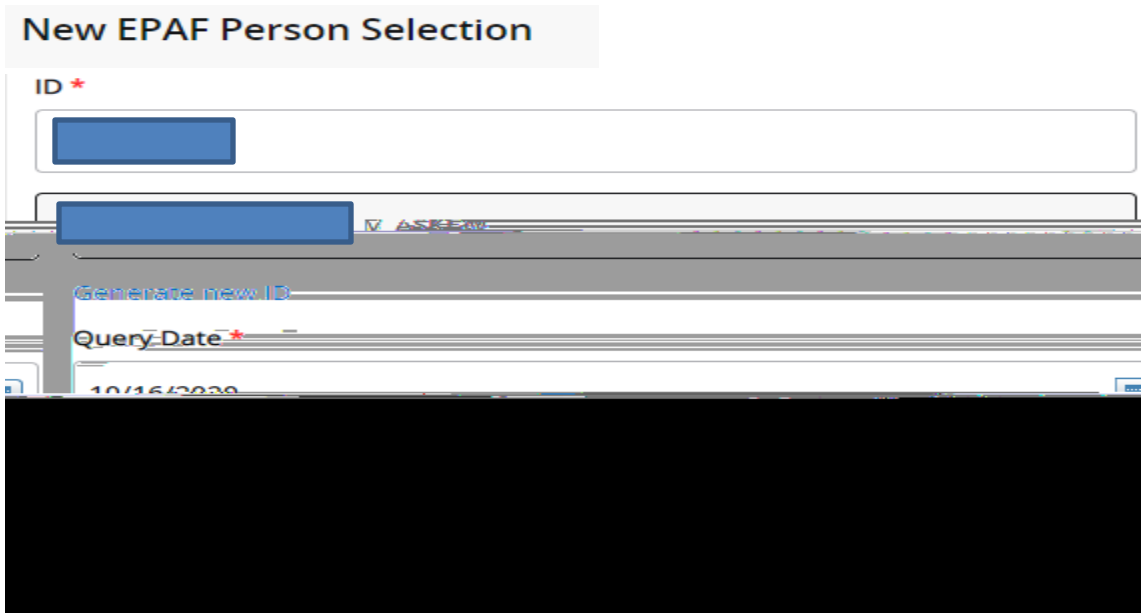
1. Select \_\_\_\_\_ under My Activities  
If you do not see the EPAF link and completed the electronic approval access form, please contact Human Resources.

2.



3. Enter [redacted] under New EPAF Person Selection

Enter [redacted] and [redacted], Click [redacted].  
Click [redacted] and Select [redacted] of rate change, MUST be 1<sup>st</sup> or 16<sup>th</sup>.  
Click down arrow to select [redacted].  
Click [redacted].



4. List of active jobs will appear.  
Select button for position to change rate.  
If position does not show, Click [redacted] to view all jobs.  
Click [redacted].





