Information Technology Services

www.odu.edu/its



•



To connect to your H drive

- 1. Type in smb://home1.ts.odu.edu/user/<username> (replacing <username> with your faculty/sta user name).
- 2. Click the + sign to add it to your favorite servers. If you have done this correctly, it will look like this:



3. Click C ec. If prompted for a username and password, enter your faculty/corrgern



To connect to your I drive

1. Type in smb://monarch1.ts.odu.edu/data, and then click the + sign to add it to your favorite servers. If you have done this correctly, it will look like this:

smb://monarch1.ts.odu.odu/data	
SINS.//IIIOIIai GIT.13.000.000/0ata	
smb://monarch1.ts.odu.edu/data	

2. Click **C** ec. If prompted for a username and password, enter your faculty/ sta ID and password.

1111	Enter your name and password to connect to
istered, I lser	C Per
Name: Misla	

3. You are now connected to your University shared drive.



To connect to your J drive

1. Type in smb://admin1.ts.odu.edu/data, and then click the + sign to add it to your favorite servers. If you have done this correctly, it will look like this:

smb://admin1.ts.odu.edu/data	
smb://admin1.ts.odu.edu/data	

2. Click **C** ec. If prompted for a username and password, enter your faculty/ sta ID and password.



3. You are now connected to your Sta department shared drive.



To connect to your K drive

1. Type in smb://acad1.ts.odu.edu/data, and then click the + sign to add it to your favorite servers. If you have done this correctly, it will look like this:

Connectrus Server	
85:	Server Addres
smb://acad1.ts.odu.edu/data	
Favorite Servers:	
smb://acad1.ts.odu.edu/data	11 W 1977
vse Connect ? Remove	Brov

2. Click **C** ec. If prompted for a username and password, enter your faculty/ sta ID and password.

111	Enter your name and nassword to connect to
	- Contraction -
listored.I legr	Terrer and the second s
Nome: Mide	

3. You are now connected to your Faculty department shared drive.