

## MEMORANDUM

TO: Board of Visitors Governance Committee

Jerri F. Dickeski, Chair  
Yvonne T. Allmond, Vice Chair  
R. Bruce Bradley (*ex-officio*)  
Robert S. Corn  
Peter G. Decker, III  
Lisa B. Smith

FROM: Donna W. Meeks  
Executive Secretary to the Board of Visitors

DATE: September 1, 2021

SUBJECT: Meeting of the Committee, September 14, 2021

The Board of Visitors Governance Committee will meet on Tuesday, September 14, 2021, from 10:00 to 11:00 a.m. in the Board Room of the Kate and John R. Broderick Dining Commons on the Norfolk campus. Enclosed for your review are the agenda and supporting documents.

### AGENDA

- A. Call to Order
- B. Approval of Minutes – August 9, 2021 meeting
- C. Report from the Naming Subcommittee
- D. Approval of Proposed Revisions to Board Policy 1104, Representation to the Board of

**NUMBER:** 1104

**TITLE:** Representation to the Board of Visitors

**APPROVED:**

be an undergraduate student and one a graduate student. The Vice President for Student Engagement & Enrollment Services~~selection committee~~ shall forward its nominees to the Student Enhancement & Engagement Committee~~Board~~ with the April meeting agenda with approval of~~via~~ the President.

e. Application for Appointment and Selection

On 1 March of each year, the President or his/her designee will call for applications from students who wish to be considered for the student representative position. Applicants must submit a letter of application indicating why they wish to serve and the nature of their qualifications, a résumé, and three letters of recommendation. The selection committee shall interview the most outstanding candidates and recommend, via the President, at least three nominees to the Student Enhancement & Engagement~~Advancement~~ Committee of the Board for its action at its regular Spring meeting. The Student Enhancement & Engagement~~Advancement~~ Committee shall interview the finalists and make a recommendation to the entire Board for its action.

f. Alternate Representatives

Recognizing possible changes that occasionally might occur in student status or eligibility, the Board shall appoint a first and second alternate Student Board Representative, in ranked order, in addition to the primary appointee.

g. Removal

The Board may remove any Student Board Representative that it has appointed at any

Visitors: ~~(1)~~ Academic and Research Advancement Committee, ~~(2)~~ Administration and Finance Committee, ~~(3)~~ Athletics Committee, ~~(4)~~ Audit & Compliance Committee, ~~Institutional Advancement Committee,~~ and ~~(4)~~ Student Enhancement & Engagement ~~Advancement~~ Committee, and University Advancement Committee. The faculty representatives will serve two-year terms and will participate in all public sessions of the Committees. The selection process shall be as follows:

- a. On June 1 of each year, the Faculty Senate Executive Committee will provide the President or his/her designee a list of names of two possible candidates for each committee. The list will be drawn up taking into account the need for Board representation of colleges, disciplines, race, gender, and expertise. The list will include a brief biographical sketch of each candidate.
- b. At the June meeting of the Board of Visitors, the ~~Provost~~President will present the list of possible candidates to the Academic and Research Advancement Committee with the approval of the President. The Committee~~which~~ will meet in closed session, to select one candidate per committee to recommend to the Board. This recommendation will then be considered at the full Board meeting.

- Board Policies are categorized to coincide, generally, with the organizational structure of the institution:

1000 – Mission & Objectives – These policies address issues pertaining to the University as a whole, rather than under a specific vice presidential area, and address legal rights and responsibilities. Review of these policies may

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under a renamed series 1000 category, "Mission, Objectives and Administration"

1300 – Governance – Only one policy is included here and could possibly fall under a renamed series 1000 category, "Mission, Objectives and Administration"

1400 – Academic Affairs – These policies address the rights and responsibilities of -level policy.

1800 – University AdvancResearch, or Vice President for Human Resources (as noted)

1500 series – Vice President for Student Enhancement and Engagement

1600 series – Vice President for Administration and Finance

1800 series – Vice President for University Advancement

- Such review should be prioritized as follows (see attached listing)

- Review will necessarily involve support from the Executive Secretary of the Board of Visitors (BOV minutes research; manage due dates and presentation to Governance Committee) and University Counsel (as needed)
- Recommend the Governance Committee request the President to review the following policies for proposed revisions for Board approval at its meeting in April 2022:
  - 1001 – The Mission of the University (NOTE: the Committee already approved this and will take this recommendation to the full Board at the September 14 meeting) (SACSCOC Requirement)
  - 1002 – Major Goals of the University (SACSCOC Requirement)
- Recommend the Governance Committee request the President to assign the review of the following policies to University Counsel:
  - 1003 – The University's Name and Identification (2012)
  - 1011 – Freedom of Expression (1970)
  - 1012 – Residence Requirements (2013) (SACSCOC Requirement) (12/09/12) (P8324) (3-BDC 1012\_0088) (T:/-

1400-Series Policies

1500-Series Policies

*Oldest to Newest (excluding those reviewed 2018 and later):*

1540 – Notification of Parents of Tax-Dependent Students in Instances of Psychological Emergency (2014)

1541 – Implementation of Policies Addressing the Needs of Potentially Suicidal Students (2014)

1530 – Code of Student Conduct (2015)

1600-Series Policies

*Recommended by University Counsel to be removed as a Board-level Policy with consent of the Vice President for Administration & Finance (Oldest to Newest):*

~~1500-Series Policies (u)22(e)-3(r)106(l)28 (d)22 (s)-133(n)219(z)-001 an19(i)104(io)-7(n)-2-2-2018 (n)21(v)0012 W (l)5(b)19(o)1020st:l50g(o)-0e50ic(y)0e(l)0i To~~