

## **GRADUATE ADMINISTRATORS' COUNCIL MEETING**

**Thursday, May 13, 2021**

**8:30 – 10:30 am**

**via Zoom Meeting ID:** <https://odu.zoom.us/j/91900910678?from=addon>

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**Attendees:** Robert Wojtowicz, Bryan Porter, Missy Barber, Genny Conwell, Craig Bayse, Dale Miller, Karen Eck, Lamar Reams, Wie Yusuf, Regina Karp, Dorothy Lockaby, Paul Currant, Megan Corbett, David Cook, Ann Kumm, Liza Flores, Muge Akpinar-Elci, Bill Heffelfinger, and Laura Ray.

### **Welcome**

Robert Wojtowicz greeted Council members.

### **Approval of Minutes**

Minutes for April 8, 2021, and May 13, 2021, will be approved via email.

### **Announcements**

- **Scholarship Nominations for Meredith Construction, Alumni Scholarship, and the Graduate School General Scholarship**

**Proposal for Zero Credit Hour Internship – Alice Laubach, VISA Office:** This discussion started with an explanation of the Curricular Practical Training (CPT) which is a benefit for F-1 students that completed a full academic year. There was open discussion about the proposal of a zero-credit internship course at the graduate level. Council was informed that this course will be mostly for international students. There was further discussion regarding internships living in the departments, the establishment of prefixes, and FTEs.

A specific issue was discussed regarding a student unable to find a one-credit course this summer and a resolution was provided. Bryan Porter informed everyone that we will proceed with establishing the Grad UNIV 068 course and he suggested that everyone create a topics course for flexibility if they have not already.