

Annex B

Youth Program / Minors on Campus

Code of Conduct for Authorized Adults or other Youth Program Staff

Authorized adults or program staff should be positive role models for minors and act in a responsible manner. It is expected that all authorized adults and program staff will adhere to the below expectations. Violations of any of the forgoing shall be reported to the programs Youth Program Director.

Do not engage in any sexual activity, make sexual comments, tell sexual jokes, or share sexually explicit material with minors or assist in any way to provide access to such material to others.

Do not engage in romantic or sexual relationships.

Do not touch minors in a manner that a reasonable person could interpret as inappropriate. All personal contact should generally only be in the open, and in response to the minor's needs, for a purpose that is consistent with the program's mission and culture, or for a clear educational, developmental, or health-related purpose (e.g., treatment of an injury). Any refusal or resistance from the minor should be respected.

Do not use harassing language that would violate University Discrimination Policy 1005.

Do not be alone with a minor. If one-on-one contact is required, it should be in a public space or room with windows observable by other authorized adults or program staff, unless the one-on-one contact is expressly authorized by the program administrator or is being undertaken for medical care.

Do not meet with minors outside of established times for program activities. Any exceptions require written parental authorization and must include more than one authorized adult or program staff.

Do not invite individual minors to your home or other private locations. Any exceptions require authorization by the program administrator and written authorization by a parent/guardian.

Do not provide gifts to minors or their families independent of items provided by the program.

Do not engage or communicate with minors except for an educational or programmatic purpose; the content of the communication must be consistent with the mission of the program and the University's policies.

Do not be impaired by alcohol, drugs, or be under the influence of alcohol or illegal drugs while on duty, or in the presence of minors involved in a program, or when responsible for a minor's welfare.

Do not provide alcohol or illegal substances to a minor.

Do not provide medication to a minor unless authorized by the program's medication management guidelines.

When transporting minors, more than one authorized adult or program staff from the program must be present in the vehicle, except when multiple minors will be in the vehicle at all times through the transportation. Avoid using personal vehicles if possible and comply with the program's transportation guidelines.

By signing below, I agree to follow the Youth Programs / Minors on Campus Staff Code of Conduct.

Printed Name of Program Staff

Signature

Date